

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARIJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Professional Baking Course

WEEK NO: 13th

COURSE CODE: PBC-07/2023

DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
08 :30 To 09 :15	<u>Practical demonstration</u> Produce Plain Cake Batter KP	<u>Baking theory</u> Problems in making Cake KP		<u>Practical demonstration</u> Produce Plain Cake Batter KP	
09 : 15 To 10 : 00	Do KP	<u>Practical demonstration</u> Produce Plain Cake Batter MI		Do KP	
10 :00 To 10 : 45	Prepare Queen/Plain Cake KP	Prepare Marble Cake MI		Prepare Dry Fruits KP	
10 : 45 To 11 :30	Prepare Fruit Cake KP	Bake Cake MI		Bake Fruit Cake KP	
11 :30 To 12 : 15	Bake Cake KP	English SN		English SN	

30.03.2023
Mohammad Mainul Islam
 Head of The Department
 Bakery & Pastry Production
Head of the Department
 National Hotel & Tourism Training Institute
 Bangladesh Parijatan Corporation

Rakun
30.3.23
Principal

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parijatan Corporation

MI = Mohammad MAInul Islam, SN = Samina Naushin, KP= Kawsher Pervin

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

WEEK NO: 5th

COURSE CODE: NCC/BPP/110/2023

DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
13 : 30 To 14 : 15	<u>1st Exam</u> Baking theory KP	English FK	<u>Commodities</u> Milk & Milk Products MI	English FK	<u>Practical demonstration</u> Prepare Plain Cake MI
14 : 15 To 15 : 00	<u>Practical demonstration</u> Prepare Sweet Dough MI	<u>Practical demonstration</u> Prepare Plain Cake Batter KP	<u>Practical demonstration</u> Prepare Milk Mixture KP	<u>Practical demonstration</u> Yeast Dough SMM	Prepare Milk Mixture MI
15 : 00 TO 15 : 15	BREAK	BREAK	BREAK	BREAK	BREAK
15 : 15 To 16 : 00	Do MI	Do KP	Prepare Caramel KP	Prepare Pizza Filling SMM	Prepare Diplomat pudding MI
16 : 00 To 16 : 45	Prepare Apple Filling MI	Prepare Mould KP	Prepare Sponge Cake Batter KP	Do SMM	English FK
16 : 45 TO 17 : 00	BREAK	BREAK	BREAK	BREAK	BREAK
17 : 00 To 17 : 45	Produce Apple Pie MI	Prepare Pineapple upside down Cake KP	Prepare Chiffon Custard Cake KP	Bake Pizza SMM	Culture & Heritage FK

30.3.2023
 Mohammad Mainul Islam
 Head of The Department
 Baker & Pastry Production
Head of the Department
 Bangladesh Parjatan Corporation

30.3.23
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad MAinul Islam, FK = Khan Faizul Karim, KP= Kawsher Pervin, SMM= SK. Mohiuddin

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

WEEK NO: 5th

COURSE CODE: NCC/BPP/109/2023

DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
10 : 30 To 11 : 15	<u>1st Exam</u> Baking theory KP	English FK	<u>Commodities</u> Milk & Milk Products MI	English FK	<u>Practical demonstration</u> Prepare Plain Cake Batter MI
11 : 15 To 12 : 00	<u>Practical demonstration</u> Prepare Sweet Dough MI	<u>Practical demonstration</u> Prepare Plain Cake Batter KP	<u>Practical demonstration</u> Prepare Milk Mixture KP	<u>Practical demonstration</u> Yeast Dough SMM	Prepare Milk Mixture MI
12 : 00 To 12 : 45	Do MI	Do KP	Prepare Caramel KP	Prepare Pizza Filling SMM	Prepare Diplomat pudding MI
12 : 45 To 13 : 30	Prepare Apple Filling MI	Prepare Mould KP	Prepare Sponge Cake Batter KP	Do SMM	English FK
13 : 30 To 14 : 15	Produce Apple Pie MI	Prepare Pineapple upside down Cake KP	Prepare Chiffon Custard Cake KP	Bake Pizza SMM	Culture & Heritage FK

30.03.2023
 Mohammad Mainul Islam
 Head of the Department
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

30.3.23
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad MAinul Islam, FK = Khan Faizul Karim, KP= Kawsher Pervin, SMM= SK. Mohiuddin

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

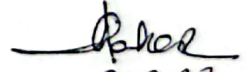
NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-135/2023

WEEK NO.: 5th
 DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 To	English	Advantages of Banquet	English	Booking a Function	English
09 : 55 To	FS	TH	FS	TH	FS
09 : 55 To	Menu and Its Types	Sequence of Service	Banquet Table Plan	Breakfast	First Aid
10 : 40 To	SPC	TH	TH	TH	Dr. Mahin
10 : 40 TO 10 : 55					
10 : 55 To	Class Test	Staff Trainee's Regulation	Film Show & Discussion	How to Advice	Review
11 : 40 To	SPC	FK	SMM	FK	FK
11 : 40 To	<u>Practical</u> Soup Service	Bar & Beverage	<u>Practical</u> Soup Service	<u>Practical</u> Soup Service	Introduction of Hotel Abakash
12 : 25 To	SPC	FK	KKD	FK	SH
12 : 25 To	Do	Do	Do	Do	Do
13 : 10 To	SPC	FK	KKD	FK	SH

SH – Sazzad Hossain
 FK – Khan Mohammad Faizul Karim
 KKD – Kalyan Kumar Das
 SPC – Supratic Chakma
 TH – Tanni Howlader
 FS – Farhana Sultana


 Head of the Department
 Senior Training Officer (Deputy Manager)
 Department of Food & Beverage Service
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation


 30.3.23
 Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-136/2023

WEEK NO.: 5th
 DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
13 : 30 To	English	Advantages of Banquet	English	Booking a Function	English
14 : 15	FS	TH	FS	TH	FS
14 : 15 To	Menu and Its Types	Sequence of Service	Banquet Table Plan	Breakfast	First Aid
165: 00	SPC	TH	TH	TH	Dr. Mahin
BREAK					
15 : 30 To	Class Test	Staff Trainee's Regulation	Film Show & Discussion	How to Advice	Review
16 : 15	SPC	FK	SMM	FK	FK
16 : 15 To	<u>Practical</u> Soup Service	Bar & Beverage	<u>Practical</u> Soup Service	<u>Practical</u> Soup Service	Introduction of Hotel Abakash
17 : 00	SPC	FK	KKD	FK	SH
17 : 00 To	Do	Do	Do	Do	Do
17 : 45	SPC	FK	KKD	FK	SH

SH – Sazzad Hossain
 FK – Khan Mohammad Faizul Karim
 KKD – Kalyan Kumar Das
 SPC – Supratik Chakma
 TH – Tanni Howlader
 FS – Farhana Sultana

[Signature]
 Khan Mohammad Faizul Karim
 Head of the Department
 Department of Food & Beverage Service
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

[Signature]
 20.3.23
 Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.

WEEK NO.: 5th.

COURSE CODE: NCC-FBP-155/2023.

DATE: 02-04-2023 to 06-04-2023.

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 To 09 : 55	Film Show & Discussion. SMM	English. MB	Theory Egg. MMH	English. MB	Theory Herbs & Spices. MKZ
09 : 55 To 10 : 40	English. MB	Theory Fats & Oils. SA	Practical Demonstration Breakfast. Egg Preparation. MKZ	Practical Demonstration French Onion Soup. JB	Practical Demonstration Cream of Mushroom Soup. SA
10 : 40 TO 10 : 55 BREAK					
10 : 55 To 11 : 40	Practical Demonstration Saint Germaine Soup. MKZ	Practical Demonstration Chicken & Vegetable Soup. MMH	Omelette / Scrambled MKZ	Chicken A La King. JB	Chicken Fricassee. SA
11 : 40 To 12 : 25	Sauté Chicken Singapore. MKZ	Chicken Piccata. MMH	Boiled / Poached. MKZ	Chicken A La Kiev. JB	Croquettes Potatoes. SA
12 : 25 to 13 : 10	Fondant Potatoes. MKZ	Buttered Vegetables. MMH	Fried Egg. MKZ	Mashed Potatoes. JB	Do SA

MB
SA

Head of the Department

- Mubasshera Begum

- Sheul Akter

National Hotel & Tourism Training Institute

JB - Jaheda Begum

MMH - Mohammad Moinul Hossain

Shaker Hossain

Shaker Hossain

Acting Principal

National Hotel & Tourism Training Institute

Md. Kamruddin Hossain

MKZ - Md. Kamruddin Hossain

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.

WEEK NO.: 5th.

COURSE CODE: NCC-FBP-156/2023.

DATE: 02-04-2023 to 06-04-2023.

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
13 : 30 To 14 : 15	Film Show & Discussion. SMM	<u>Theory</u> Fats & Oils. SA	<u>Theory</u> Egg. MMH	English. MB	<u>Theory</u> Herbs & Spices. MKZ
14 : 15 to 15 : 00	<u>Practical Demonstration</u> Saint Germaine Soup. MKZ	<u>Practical Demonstration</u> Chicken & Vegetable Soup. MMH	<u>Practical Demonstration</u> Breakfast. Egg Preparation. MKZ	<u>Practical Demonstration</u> French Onion Soup. JB	<u>Practical Demonstration</u> Cream of Mushroom Soup. SA
15 : 00 TO 15 : 30 BREAK BREAK BREAK					
15 : 30 to 16 : 15	Sauté Chicken Singapore. MKZ	Chicken Piccata. MMH	Omelette / Scrambled MKZ	Chicken A La King. JB	Chicken Fricassee. SA
16 : 15 To 17 : 00	Fondant Potatoes. MKZ	Buttered Vegetables. MMH	Boiled / Poached. MKZ	Chicken A La Kiev. JB	Croquettes Potatoes. SA
17 : 00 to 17 : 45	English. MB	English. MB	Fried Egg. MKZ	Mashed Potatoes. JB	Do MMH

30/03/2023
Head of the Department

MB - Mubasshera Begum
SA - Sheikh Akter

JB - Jaheda Begum
MMH - Mohammad Moinul Hossain

30/03/23
Shaker Hossain
Acting Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation
MKZ - Md. Kamruzzaman

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.
COURSE CODE: DCCM-11/2023.

WEEK NO.: 12th.

DATE: 31-03-2023 to 01-04-2023.

HOUR	FRIDAY 31-03-2023	SATURDAY 01-04-2023	REMARKS
09 : 00 To 09 : 45	Theory Test-2. JB	Theory Raising Agents. MKZ	
09 : 45 To 10 : 30	Theory Attributes. JB	Theory Flavoured Butter. MKZ	
10:30 to 10:45 BREAK BREAK BREAK BREAK			
10 : 45 to 11 : 30	Staff Trainees Regulations. JB	Practical Demonstration Methods of Cooking. Grilling. MKZ	
11 : 30 to 12 : 15	Practical Plate Carrying, Placing. JB	Grilled Chicken. Grilled Onion / Tomato. Buttered Vegetable. MKZ	
12 : 15 To 13 : 00	Do JB	French Fry. MKZ	

28/03/2023
Head of the Department
JB - Jaheda Begum
Jaheda Begum
Head of the Department
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

MKZ - Md. Kamruzzaman

29.3.23
Acting Principal
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.

WEEK NO.: 12th.

COURSE CODE: DCCM-12/2023.

DATE: 31-03-2023 to 01-04-2023.

HOUR	FRIDAY 31-03-2023	SATURDAY 01-04-2023	REMARKS
13 : 30 To 14 : 15	Theory Test-2. JB	<u>Theory</u> Raising Agents. MKZ	
14 : 15 To 15 : 00	<u>Theory</u> Attributes. JB	<u>Theory</u> Flavoured Butter. MKZ	
15:00 to 15:15 BREAK BREAK BREAK BREAK			
15 : 15 to 16 : 00	Staff Trainees Regulations. JB	<u>Practical Demonstration</u> Methods of Cooking. Grilling. MKZ	
16 : 00 to 16 : 45	<u>Practical</u> Plate Carrying, Placing. JB	Grilled Chicken. Grilled Onion / Tomato. Buttered Vegetable. MKZ	
16 : 45 To 17 : 30	Do JB	French Fry. MKZ	

Jaheda Begum 28/03/2023
Head of the Department

JB

- Jaheda Begum
Head of the Department
DCCM-12/2023
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

MKZ - Md. Kamruzzaman

Shaker Hussain
28.3.23
Acting Principal

Shaker Hussain
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.
COURSE CODE: DCCM-11/2023.

WEEK NO.: 13th.

DATE: 07-04-2023 to 08-04-2023.

HOUR	FRIDAY 07-04-2023	SATURDAY 08-04-2023	REMARKS
09 : 00 To 09 : 45	<u>Theory</u> F & B Service. JB	<u>Theory</u> Storage. SA	
09 : 45 To 10 : 30	<u>Theory</u> Beverages. JB	Do SA	
10:30 to 10:45 BREAK BREAK BREAK			
10 : 45 To 11 : 30	Basic Setup. JB	<u>Practical Demonstration</u> Sweet Corn Chicken Soup. SA	
11 : 30 To 12 : 15	<u>Practical</u> Plate Carrying, Placing JB	Fried Chicken. SA	
12 : 15 To 13 : 00	Do JB	Chicken with Vegetables. Fried Rice. SA	

JB
28/03/2023
Head of the Department
- Jaheda Begum

Jahan
28.3.23

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.

WEEK NO.: 13th.

COURSE CODE: DCCM-12/2023.

DATE: 07-04-2023 to 08-04-2023.

HOUR	FRIDAY 07-04-2023	SATURDAY 08-04-2023	REMARKS
13 : 30 To 14 : 15	<u>Theory</u> F & B Service. JB	<u>Theory</u> Storage. SA	
14 : 15 To 15 : 00	<u>Theory.</u> Beverages. JB	Do SA	
15:00 to 15:15 BREAK BREAK BREAK			
15 : 15 to 16 : 00	Basic Setup. JB	<u>Practical Demonstration</u> Sweet Corn Chicken Soup. SA	
16 : 00 to 16 : 45	<u>Practical</u> Plate Carrying, Placing JB	Fried Chicken. SA	
16 : 45 To 17 : 30	Do JB	Chicken with Vegetables. Fried Rice. SA	

JB

Head of the Department

- Jahanara Begum
Head of the Department
F&B Department
National Hotel & Tourism Training Institute

SA - Sheuli Akter

Acting Principal

Shaker Hussain
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.

WEEK NO.: 14th.

COURSE CODE: DCCM-11/2023.

DATE: 14-04-2023 to 15-04-2023.

HOURL	FRIDAY 14-04-2023	SATURDAY 15-04-2023	REMARKS
09 : 00 To 09 : 45	Govt. Holiday.	<u>Theory</u> Mise-en-place. JB	
09 : 45 To 10 : 30	Do	Catering. JB	
10:30 to 10:45		BREAK	BREAK
10 : 45 to 11 : 30	Do	Menu Planning. JB	
11 : 30 to 12 : 15	Do	<u>Practical</u> Plate Carrying, Placing JB	
12 : 15 To 13 : 00	Do	Do JB	

Jaheda Begum 28/03/2023

Head of the Department

JB

- Jaheda Begum

Head of the Department
Diploma in Culinary Arts & Catering Management
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

Rakun
28.3.23

Acting Principal

Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Culinary Arts & Catering Management.

WEEK NO.: 14th.

COURSE CODE: DCCM-12/2023.

DATE: 14-04-2023 to 15-04-2023.

HOUR	FRIDAY 14-04-2023	SATURDAY 15-04-2023	REMARKS
13 : 30 To 14 : 15	Govt. Holiday.	Theory Mise-en-place. JB	
14 : 15 To 15 : 00	Do	Catering. JB	
15:00 to 15:15 BREAK BREAK BREAK			
15 : 15 to 16 : 00	Do	Menu Planning. JB	
16 : 00 to 16 : 45	Do	Practical Plate Carrying, Placing JB	
16 : 45 To 17 : 30	Do	Do JB	

JB

Head of the Department

- Jaheda Begum

Head of the Department
Diploma in Culinary Arts & Catering Management
National Hotel & Tourism Training Institute

Acting Principal

Shaker Hussain
Principal

National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 83-88, MOHAKHALI, DHAKA-1212

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Travel Agency & Tour Operations.

COURSE CODE: NCC-TATO- 118/2023.

DATE: 02-04-2023 to 06-04-2023

WEEK NO: 05th

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 to 09 : 55	History, Culture & Tourism in Dhaka. SH	IATA City, Country & Airport Code. SH	IATA History, Objective & Function MA	Introduction to GDS MA	Application of GDS MA
09 : 55 to 10 : 40	Do SH	Do SH	Do MA	Do MA	Do MA
10 : 55 to 11 : 40	History of Bangladesh SB	Climate & Climate Distribution. MA	Do MA	English. SN	Tourist Attractions of Central Region. SB
11 : 40 to 12 : 25	Do SB	Do MA	History of Bangladesh SB	Tourist Attractions of Central Region. SB	Do SB
12 : 25 to 13 : 10	Do SB	English. SN	Do SB	Do SB	Do SB

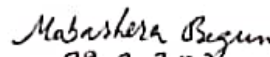
SH= Shaker Hussain, Principal

SN= Samina Naushin

MA = S. M. Mujahidul Alam

SB = Md. Sabbir Bhuiya


 29.3.2023
Head of Department
 Head of the Department
 Travel & Tourism
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation


 29.3.2023
Manager Training


 29.3.2023
Principal (NHTTI)
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE

BANGLADESH PARJATAN CORPORATION

83-88, MOHAKHALI, DHAKA-1213

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: "Diploma in Tourism & Hospitality Management"

WEEK NO = 13th

COURSE CODE: DTHM-05/2023 (1st semester)

DATE: 02-04-2023 to 06-04-2023

Hour	Sunday 02-04-2023	Monday 03-04-2023	Tuesday 04-04-2023	Wednesday 05-04-2023	Thursday 06-04-2023
13 : 30 to 14 : 15	History of Bangladesh SB		English SN		Travel Agency Terminology SH
14 : 15 to 15 : 00	Do SB		History of Bangladesh SB		Climate and Climate Distribution MA
15:00 TO 15:30 BREAK					
15 : 30 to 16 : 15	Application of GDS MA		Do SB		Tourist Attractions of Central Region SB
16 : 15 to 17 : 00	DO MA		Application of GDS MA		DO SB
17 : 00 to 17 : 45	DO MA		DO MA		DO SB

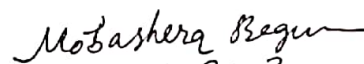
SH= Shaker Hussain, Principal

SN= Samina Naushin

MA = S. M. Mujahidul Alam

SB = Md Sabbir Bhuiya


S.M. Mujahidul Alam
Head of the Department
Travel & Tourism
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation
29.3.2023


Moleshera Begum
29.03.2023
Manager Training


Shaker Hussain
29.3.23
Principal (NHTI)
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Housekeeping & Laundry.

WEEK NO: 5th

COURSE CODE: NCC-HKL-116/2023

DATE: 02-04-2023 to 06-04-2023

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 15 to 10 : 00	Job Description of a Laundry Supervisor MFZ	Bed Making Practical MNZ	Linen Purchase & Control MFZ	Bed Making Practical MNZ	Linen & Laundry System Combination System MFZ
10 : 00 to 10 : 45	Organization Chart of a Commercial Laundry MFZ	Do MNZ	Linen & Laundry System Hired Linen MFZ	Do MNZ	Do MFZ
BREAK 10 : 45 TO 11 : 00			BREAK 11 : 00 TO 11 : 15		
11 : 00 to 11 : 45	English. FS	Linen & Laundry System Op Laundry MFZ	English. FS	Servicing Bathrooms KS	English. FS
11 : 45 to 12 : 30	Cleaning of an occupied room KS	Do MFZ	Handling Complaints & Compliments MFZ	Do KS	Theory Test 02 MNZ
BREAK 11 : 45 TO 12 : 00			BREAK 12 : 45 TO 13 : 00		
12 : 45 to 13 : 30	Do KS	Linen & Laundry System Commercial laundry MFZ	Do MFZ	Glass Cleaning KS	Film Show & Discussion "Guest Relations" SMM

MNZ = Md. Nuruzzaman Khan FS = Farhana Sultana

MFZ= Md. Farukuzzaman , KS= Khairunnahar Salma

SMM= Shaikh Mohiuddin Mia

[Signature]
Head of the Department

মোঃ নূরুজ্জামান খান
উপস্থাপন প্রশিক্ষণ কর্মকর্তা
ন্যাশনাল হোটেল এন্ড টুরিজম ট্রেনিং ইনস্টিটিউট
বাংলাদেশ পর্যটন করপোরেশন

[Signature]
Manager (Training)

[Signature]
Principal

Shaker Hussain
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

(Bangladesh Tourism Corporation)
83-88, MOHAKHALI, DHAKA-1212.
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Front Office & Secretarial Operations.
COURSE CODE: NCC-FO-122/2023

WEEK NO.: 5th
DATE: 02-04-2023 to 06-04-2023.

HOOR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 To 09 : 55	Telephone Communication System MK	Classification of Telephone Call & Service ZK	First Aid Dr. MRM	Charging of Telephone Calls ZK	Theory Test - 01 MK
09 : 55 To 10 : 40	Do MK	Do ZK	Do Dr. MRM	Do ZK	Do MK
10 : 40 TO 10 : 55 BREAK BREAK BREAK					
10 : 55 To 11 : 40	Computer Operation TH	Telephone Manners MK	Film Show SMM	Telephone Alphabet MK	English MI
11 : 40 To 12 : 25	Do TH	Do MK	Simple Guide line for Handling guest, Mail & Messages MK	Do MK	Front Office Practical Z
12 : 25 To 13 : 10	English MB	English MB	Do MK	English MB	DO Z

ZK = Zhanara khanam
MK = Md. Kamruzzaman
FK = Faizul Karim
MB = Mubasshera Begum
SMM = Shaikh Mohiuddin Mia
TH = Tanni Howlader
Dr. MRM = Dr. Mahinur Rahman Mahin

Z Khanam
29/03/2023
Head of the Department
Zhanara Khanam
Deputy-Manager
Head of The Department
Front Office Secretarial Operation
National Hotel & Tourism Training Institute

Mubasshera Begum
29.03.2023
Manager Training

Rakeed
29.3.23
Principal
Shaker Hussain
Principal
National Hotel & Tourism Training Institute
Bangladesh Paripatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

COURSE CODE: DHM-31/2022 (Semester-3).

WEEK NO.: 13th

DATE: 02-04-2023 to 06-04-2023.

HOUR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 To 09 : 55	Computer Operation TH	Sales & Marketing SB	Hotel Accounting ZK	Maintenance Studies Engr. SCD	Computer Operation TH
09 : 55 To 10 : 40	Do TH	Do SB	Do ZK	Do Engr. SCD	Do TH
10 : 40 TO 10 : 55 BREAK					
10 : 55 To 11 : 40	Food Costing ZK	Culinary French ZK	Food Costing ZK	Culinary French ZK	Review ZK
11 : 40 To 12 : 25	Supervisory Management FK	Accommodation Service ZK	English SN	Bar & Beverage KSG	Tourism Management MA
12 : 25 To 13 : 10	Do FK	DO ZK	Do SN	Do KSG	Do MA

KSG = Khandkar Sazzadul Gani
 MH= Motaher Hossain
 MA= S. M. Mujahidul Alam
 SB= Md. Sabbir Bhuiyan
 Engr. SCD= Sumon Chanda Dhar

ZK= Zahanara Khanam
 FK = Faizul Karim
 MB= Mubasshera Begum
 SN= Samina Naushin
 TH = Tanni Howlader

ZKhanam
29/03/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
29-03-23
Manager Training

Shaker Hussain
29.3.23
Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: **Diploma in Hotel Management.**

WEEK NO.: **13th**

COURSE CODE: **DHM-32/2022 (Semester-3).**

DATE: **02-04-2023 to 06-04-2023.**

HOOR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
13 : 30 To 14 : 15	Computer Operation TH	Accommodation Service ZK	Hotel Accounting ZK	Bar & Beverage KSG	Computer Operation TH
14 : 15 To 15 : 00	Do TH	DO ZK	Do ZK	Do KSG	Do TH
15 : 00 TO 15 : 30 BREAK BREAK BREAK					
15 : 30 To 16 : 15	Food Costing ZK	Culinary French ZK	Food Costing ZK	Culinary French ZK	Review ZK
16 : 15 To 17 : 00	Supervisory Management FK	Sales & Marketing SB	English SN	Maintenance Studies Engr. SCD	Tourism Management MA
17 : 00 to 17 : 45	Do FK	Do SB	Do SN	Do Engr. SCD	Do MA

KSG = Khandkar Sazzadul Gani
 MH= Motaher Hossain
 MA= S. M. Mujahidul Alam
 SB= Md. Sabbir Bhuiyan
 Engr. SCD= Sumon Chanda Dhar

ZK= Zahanara Khanam
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 SN= Samina Naushin
 TH = Tanni Howlader

ZKhanam
 29/03/2023
Course Co-ordinator

Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation Ltd.

Mubasshera Begum
 29.03.2023
Manager Training

Shaker Hussain
 29.3.23
Principal

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
 BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 81-88, HIRU LAMAK KHANDAKAR ROAD
 MOHAKHALI, DHAKA-1211

NAME OF THE COURSE: Diploma in Hotel Management.
 COURSE CODE: DHM-33/2023. (Semester I)

WEEKLY TIME TABLE (MORNING SHIFT)

WEEK NO.: 13th
 DATE: 02-04-2023 to 06-04-2023.

HOOR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
09 : 10 To 09 : 55	Front Office Practical	Introduction to guest security	Methods of Payment- Credit Card	English (HK)	English (FO)
09 : 55 To 10 : 40	Do	Do	Do	Individual Cleaning	Front Office Theory Test-03
10 : 40 TO 10 : 55	BREAK	BREAK	BREAK	BREAK	BREAK
10 : 55 To 11 : 40	English (HK)	English (FO)	Film Show	Do	Do
11 : 40 To 12 : 25	Methods of Payment- Cashier	Turn down service	Front Office Practical	Introduction to guest security	Do
12 : 25 To 13 : 10	Do	Do	Do	Do	Do

ZK- Zahanara Khanam
 KKD- Kalyan Kumar Das
 MNZ- Md. Nuruzzaman Khan
 MFZ- Md. Farukuzzaman
 MA= S. M. Mujahidul Alam

MK- Md. Kamruzzaman
 SMM- Shaikh Mohiuddin Mia
 SN- Samina Naushin
 MB- Mubasshera Begum

Zahanara Khanam
 29/03/2023
 Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
 29.03.2023
 Manager Training
Mubasshera Begum
 Manager Training
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Shaker Hussain
 29.3.23
 Principal
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

WEEK NO.: 13th

COURSE CODE: DHM-34/2023 (Semester-I).

DATE: 02-04-2023 to 06-04-2023.

HOOR	SUNDAY 02-04-2023	MONDAY 03-04-2023	TUESDAY 04-04-2023	WEDNESDAY 05-04-2023	THURSDAY 06-04-2023
13 : 30 To 14 : 15	Front Office Practical ZK	Introduction to guest security MFZ	Methods of Payment- Credit Card MK	English (HK) SN	English (FO) MB
14 : 15 To 15 : 00	Do ZK	Do MFZ	Do MK	Individual Cleaning MFZ	Front Office Theory Test-03 ZK
15 : 00 TO 15 : 30 BREAK BREAK BREAK					
15 : 30 To 16 : 15	English (HK) SN	English (FO) MB	Film Show SMM	Do MFZ	Do MK
16 : 15 To 17 : 00	Methods of Payment- Cashier MK	Turn down service MNZ	Front Office Practical ZK	Introduction to guest security MFZ	Do MK
17 : 00 to 17 : 45	Do MK	Do MNZ	Do ZK	Do MFZ	Do MK

ZK- Zahanara Khanam
 KKD- Kalyan Kumar Das
 MNZ- Md. Nuruzzaman Khan
 MFZ- Md. Farukuzzaman
 MA= S. M. Mujahidul Alam

MK- Md. Kamruzzaman
 SMM- Shaikh Mohiuddin Mia
 SN- Samina Naushin
 MB- Mubasshera Begum

ZKhanam
29/03/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Mubasshera Begum
29.03.2023
Manager Training
Shaker Hussain
29.3.23
Principal

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation