

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 83-88, MOHAKHALI, DHAKA-1212

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Travel Agency & Tour Operations.

COURSE CODE: NCC-TATO- 118/2023.

DATE: 12-03-2023 to 16-03-2023

WEEK NO: 02nd

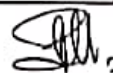
HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 to 10 : 15	Introduction to Travel Agency. SH	Introduction to Travel Agency. SH	The World Geography MA	Map Reading and Idea of GPS MA	IATA Area of the World MA
10 : 15 to 11 : 00	Do SH	Do SH	Do MA	Do MA	Do MA
11 : 15 to 12 : 00	The World Geography MA	Tour Operation Planning and Preparation. SB	Do MA	English. SN	Terminology related to Tour Operation SB
12 : 00 to 12 : 45	Do MA	Do SB	Tour Operation Planning and Preparation. SB	Terminology related to Tour Operation SB	Do SB
13 : 00 to 13 : 45	Do MA	English. SN	Do SB	Do SB	Do SB

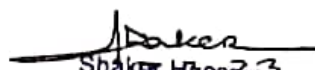
SH= Shaker Hussain, Principal

SN= Samina Naushin

MA = S. M. Mujahidul Alam

SB = Md. Sabbir Bhuiya


 2.3.2023
S M Mujahidul Alam
 Head of the Department
 Travel & Tourism
 Head of Department
 Bangladesh Parjatan Corporation


 2.3.2023
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARIJATAN CORPORATION
 83-88, MOHAKHALI, DHAKA-1213

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: "Diploma In Tourism & Hospitality Management"

WEEK NO = 10th

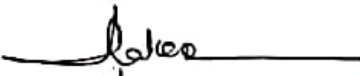
COURSE CODE: DTIM-05/2023 (1st semester)

DATE: 12-03-2023 to 16-03-2023

Hour	Sunday 12-03-2023	Monday 13-03-2023	Tuesday 14-03-2023	Wednesday 15-03-2023	Thursday 16-03-2023
14 : 30 to 15 : 15	Class test on Travel Agency SH		English SN		Tour Itinerary. SB
15 : 15 to 16 : 00	Do SH		Time Zone and Time System MA		DO SB
16:00 TO 16:15 BREAK					
16 : 15 to 17 : 00	Time Zone and Time System MA		Tour Itinerary. SB		History, Culture & Tourism in Dhaka. SH
17 : 00 to 17 : 45	DO MA		DO SB		DO SH
17:45 TO 18:00 BREAK					
18 : 00 to 18 : 45	DO MA		DO SB		DO SH

SH= Shaker Hussain, Principal
 SN= Samina Naushin
 MA = S M Mujahidul Alam
 SB = Md Sabbir Bhuiya


 7.3.2023
S M Mujahidul Alam
 Head of the Department
 Travel & Tourism
 National Hotel & Tourism Training Institute
 Bangladesh Parijatan Corporation


Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parijatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, MOHAKHALI, DHAKA-1213.

NAME OF THE COURSE: Diploma in Hotel Management.
 COURSE CODE: DHM-32/2022 (Semester-3).

WEEKLY TIME TABLE (AFTERNOON SHIFT)

WEEK NO.: 10th

DATE: 12-03-2023 to 16-03-2023.

TIME	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14:30 To 15:15	Computer Operation TH	Accommodation Service MH	Food Costing ZK	Bar & Beverage KSG	Computer Operation TH
15:15 To 16:00	Do TH	DO MH	English SN	Do KSG	Do TH
16:00 TO 16:15 BREAK					
16:15 To 17:00	Food Costing ZK	Culinary French ZK	Do SN	Culinary French ZK	Review ZK
17:00 To 17:45	Supervisory Management FK	Sales & Marketing SB	Hotel Accounting ZK	Maintenance Studies Engr. SCD	Tourism Management MA
17:45 TO 18:00 BREAK					
18:00 to 18:45	Do FK	Do SB	Do ZK	Do Engr. SCD	Do MA

KSG = Khandkar Sazzadul Gani
 MH= Motaher Hossain
 MA= S. M. Mujahidul Alam
 SB= Md. Sabbir Bhuiyan
 Engr. SCD= Sumon Chanda Dhar

ZK= Zahanara Khanam
 MB- Mubasshera Begum
 SN= Samina Naushin
 TH = Tanni Howlader

Z Khanam
06/03/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Shaker
06.3.23
Principal
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

COURSE CODE: DHM-34/2023 (Semester-I).

WEEK NO.: 10th

DATE: 12-03-2023 to 16-03-2023.

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14 : 30 To 15 : 15	Hired Linen KKD	Front Office Theory Test-02 MK	Linen Purchase & Control KKD	English (HK) SN	English (FO) MB
15 : 15 To 16 : 00	DO KKD	Do MK	Do KKD	Front Office Practical Test-01 MK	Housekeeping Practical MNZ
16 : 00 TO 16 : 15 BREAK					
16 : 15 To 17 : 00	English (HK) SN	English (FO) MB	Culture & Heritage MA	Do MK	Do MNZ
17 : 00 To 17 : 45	Linen & Laundry System MFZ	Procedure for Dealing with V.I.P. MK	Bed making Practical MNZ	Simple Guide line for Handling guest, Mail & Messages ZK	Do MNZ
17 : 45 TO 18 : 00 BREAK					
18 : 00 to 18 : 45	Do MFZ	Do MK	Do MNZ	Do ZK	Do MNZ

ZK- Zahanara Khanam
 KKD- Kalyan Kumar Das
 MNZ- Md. Nuruzzaman Khan
 MFZ- Md. Farukuzzaman
 MA= S. M. Mujahidul Alam

MK- Md. Kamruzzaman
 SMM- Shaikh Mohiuddin Mia
 SN- Samina Naushin
 MB- Mubasshera Begum

ZKhanam
06/03/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Shaker
6.3.23
Principal
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Front Office & Secretarial Operations.
 COURSE CODE: NCC-FO-122/2023

WEEK NO.: 2nd
 DATE: 12-03-2023 to 16-03-2023.

HOOR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 To 10 : 15	Attributes of Receptionist ZK	Computer Operation TH	First Aid Dr. MRM	Customer Relations in Front Office ZK	Complain & Complement Handling MK
10 : 15 To 11 : 00	Do ZK	Do TH	Do Dr. MRM	Do ZK	Do MK
11 : 00 TO 11 : 15 BREAK BREAK BREAK					
11 : 15 To 12 : 00	English MB	Orientation of Food & Beverage Department FK	Film Show SMM	Dealing with awkward situation MK	English MB
12 : 00 To 12 : 45	Uniformed staff ZK	Do FK	Personal Hygiene & Presentation MK	Do MK	Room Type Your Product ZK
12 : 45 TO 1 : 00 BREAK BREAK BREAK					
01 : 00 To 01 : 45	Do ZK	English MB	Do MK	English MB	DO ZK

ZK = Zhanara khanam
 MK = Md. Kamruzzaman
 FK = Faizul Karim
 MB = Mubasshera Begum
 SMM = Shaikh Mohiuddin Mia
 TH = Tanni Howlader
 Dr. MRM = Dr. Mahinour Rahman Mahin

26/03/2023
Head of the Department

Zhanara Khanam
 Deputy-Manager
 Head of The Department
 Front Office Secretarial Operations
 National Hotel & Tourism Training Institute

6.3.23

Principal
 Shaker Hossain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.
 COURSE CODE: DTM-31/2022 (Semester-3).

WEEK NO.: 10th
 DATE: 12-03-2023 to 16-03-2023.

TIME	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 To 10 : 15	Computer Operation TH	Sales & Marketing SB	Food Costing ZK	Maintenance Studies Engr. SCD	Computer Operation TH
10 : 15 To 11 : 00	Do TH	Do SB	English SN	Do Engr. SCD	Do TH
11 : 00 To 11 : 15 BREAK					
11 : 15 To 12 : 00	Food Costing ZK	Culinary French ZK	Do SN	Culinary French ZK	Review ZK
12 : 00 To 12 : 45	Supervisory Management FK	Accommodation Service MH	Hotel Accounting ZK	Bar & Beverage KSG	Tourism Management MA
12 : 45 To 01 : 00 BREAK					
01 : 00 To 01 : 45	Do FK	Do MH	Do ZK	Do KSG	Do MA

KSG = Khandkar Sazzadul Gani
 MH= Motaher Hossain
 MA= S. M. Mujahidul Alam
 SB= Md. Sabbir Bhuiyan
 Engr. SCD= Sumon Chanda Dhar

ZK= Zahanara Khanam
 MB= Mubasshera Begum
 SN= Samina Naushin
 TH = Tanni Howlader

Z Khanam
06/03/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Shahin
06.3.23
Principal
Shahin
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NAME OF THE COURSE: Diploma in Hotel Management.
COURSE CODE: DHM-33/2023, (Semester I)

WEEKLY TIME TABLE (MORNING SHIFT)

WEEK NO.: 10th
DATE: 12-03-2023 to 16-03-2023.

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 To 10 : 15	Hired Linen KKD	Front Office Theory Test-02 MK	Linen Purchase & Control KKD	English (HK) SN	English (FO) MB
10 : 15 To 11 : 00	DO KKD	Do MK	Do KKD	Front Office Practical Test-01 MK	
11 : 00 To 11 : 15 BREAK					
11 : 15 To 12 : 00	English (HK) SN	English (FO) MB	Culture & Heritage MA	Do MK	Do MNZ
12 : 00 To 12 : 45	Linen & Laundry System MFZ	Procedure for Dealing with V.I.P. MK	Bed making Practical MNZ	Simple Guide line for Handling guest, Mail & Messages ZK	Do MNZ
12 : 45 To 01 : 00 BREAK					
01 : 00 To 01 : 45	Do MFZ	Do MK	Do MNZ	Do ZK	Do MNZ

ZK- Zahanara Khanam
 KKD- Kalyan Kumar Das
 MNZ- Md. Nuruzzaman Khan
 MFZ- Md. Farukuzzaman
 MA= S. M. Mujahidul Alam

MK- Md. Kamruzzaman
 SMM- Shaikh Mohiuddin Mia
 SN- Samina Naushin
 MB- Mubasshera Begum

2/chanam
06/03/2023
Course Co-ordinator
 Zahanara Khanam
 Course Co-ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Shakar Hussain
16.3.23
Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Professional Chef Course.
COURSE CODE: PCC-31/2023.

WEEK NO.: 10th.

DATE: 12-03-2023 to 16-03-2023.

HOOR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 To 10 : 15	English. MB		<u>Theory</u> Fresh Fruit & Dried Fruit. MKZ		<u>Practical</u> Vegetable Cut. JB
10 : 15 to 11 : 00	Film Show & Discussion. SMM		<u>Practical Demonstration</u> Hot & Sour Soup. SA		Brunoise. Macedoine. JB
11 : 00 To 11 : 45	<u>Practical Demonstration</u> Crecy Soup. MKZ		Prawn with Garlic Sauce. SA		Julienne. Jardiniere. JB
11 : 45 TO 12 : 15 BREAK BREAK BREAK					
12 : 15 to 13 : 00	Chicken Tetrzini. MKZ		Special Fried Rice. SA		Paysanne. JB
13 : 00 To 13 : 45	Croquets Potatoes. MKZ		Do SA		English. MB

Head of the Department

MB - Mubasshera Begum

SMM - Sheikh Mubasshera Mia

JB - Jaheda Begum

SA - Sheuli Akter

MAH

MMH

- Md. Anwar Hossain

- Md. Moinul Hossain

Acting Principal

Principal

National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

MKZ

- Md. Kamrizzaman

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARIATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, BIR UTTAM A K KHANDKAR ROAD
 MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Professional Chef Course.

WEEK NO.: 10th.

COURSE CODE: PCC-32/2023.

DATE: 12-03-2023 to 16-03-2023.

HOOR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14:30 To 15:15	English. MB		Theory Fresh Fruit & Dried Fruit. MKZ		Practical Vegetable Cut. JB
15:15 To 16:00	Film Show & Discussion. SMM		Practical Demonstration Hot & Sour Soup. SA		Brunoise. Macedoine. JB
16:00 To 16:45	Practical Demonstration Crecy Soup. MKZ		Prawn with Garlic Sauce. SA		Julienne. Jardiniere. JB
16:45 TO 17:15 BREAK BREAK BREAK					
17:15 To 18:00	Chicken Tetrzini. MKZ		Special Fried Rice. SA		Paysanne. JB
18:00 To 18:45	Croquets Potatoes. MKZ		Do SA		English. MB

Sumi
07/07/2023
Head of the Department

MB - Mubasshera Begum
SMM - Sheikh Moinul Hossain
Head of the Department

JB - Jaheda Begum
SA - Sheuli Akter

MAH
MMH

- Md. Anwar Hossain
- Md. Moinul Hossain

MKZ

- Md. Akbaruzzaman

Praker
7.3.23
Acting Principal

National Hotel & Tourism Training Institute
Bangladesh Tourism Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, BIR UTTAM A K KHANDKAR ROAD
 MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.
 COURSE CODE: NCC-FBP-155/2023.

WEEK NO.: 02nd.

DATE: 12-03-2023 to 16-03-2023.

Hour	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09:30 To 10:15	English. MB	English. MB	Theory Soup. MMH	English. MB	Theory Soup. SA
10:15 to 11:00	Theory Kitchen Organisation & Brigade. SA	Theory Stock. MKZ	Practical Demonstration Soup. MAH	Theory Sauce & Roux. MMH	Practical Demonstration Cream. Cream of Chicken Soup. SA
11:00 To 11:45	Do SA	Practical Demonstration White Stock. MMH	Consommé. MAH	Practical White Roux. Brown Roux. JB	Puree. Soup. SA
11:45 TO 12:15 BREAK					
12:15 to 13:00	Film Show & Discussion. SMM	Brown Stock. MMH	Broth. MAH	White Sauce. Brown Sauce. JB	Lentil Soup. (English Style). SA
13:00 To 13:45	Do SMM	Do MMH	Do MAH	Tomato Sauce. Mayonnaise Sauce. JB	Do SA

07/03/2023
 Head of the Department
 MB - Mubasshera Begum
 SMM - Sheikh Mohiuddin Mia

JB - Jaheda Begum
 SA - Sheuli Akter

MAH
 MMH

- Md. Anwar Hossain
 - Md. Moinul Hossain

MKZ

- Md. Kamruzzaman
 Acting Principal
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, BIR UTTAM A K KHANDKAR ROAD
 MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.

WEEK NO.: 02nd.

COURSE CODE: NCC-FBP-156/2023.

DATE: 12-03-2023 to 16-03-2023.

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14 : 30 To 15 : 15	<u>Theory</u> Kitchen Organisation & Brigade. SA	<u>Theory</u> Stock. MKZ	<u>Theory</u> Soup. MMH	English. MB	<u>Theory</u> Soup. SA
15 : 15 To 16 : 00	Do SA	<u>Practical Demonstration</u> White Stock. MMH	<u>Practical Demonstration</u> Soup. MAH	<u>Theory</u> Sauce & Roux. MMH	<u>Practical Demonstration</u> Cream. Cream of Chicken Soup. SA
16 : 00 To 16 : 45	Film Show & Discussion. SMM	Brown Stock. MMH	Consommé. MAH	<u>Practical</u> White Roux. Brown Roux. JB	Puree. Soup. SA
16 : 45 TO 17 : 15 BREAK BREAK BREAK					
17 : 15 To 18 : 00	Do SMM	Do MMH	Broth. MAH	White Sauce. Brown Sauce. JB	Lentil Soup. (English Style). SA
18 : 00 To 18 : 45	English. MB	English. MB	Do MAH	Tomato Sauce. Mayonnaise Sauce. JB	Do MMH

Head of the Department

MB - Mubasshera Begum
 SMM - Sheikh Mohiuddin Mia

JB - Jaheda Begum
 SA - Sheuli Akter

MAH
 MMH

- Md. Anwar Hossain
 - Md. Moinul Hossain

MKZ

Shaker Hossain
 7.3.23
Acting Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

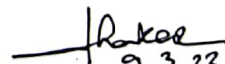
WEEK NO: 2nd

COURSE CODE: NCC/BPP/109/2023

DATE: 12-03-2023 to 16-03-2023

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
10 : 30 To 11 : 15 .	<u>Baking theory</u> Yeast MI	English NC	<u>Practical demonstration</u> Produce Yeast Dough KP	Film show SMM	English NC
11 : 15 To 12 : 00	<u>Practical demonstration</u> Yeast Dough MI	<u>Practical demonstration</u> Yeast Dough KP	Fermentation Dough KP	Purchase & Costing KKD	<u>Practical demonstration</u> Produce Yeast Dough SMM
12 : 00 TO 12 : 15	BREAK	BREAK	BREAK	BREAK	BREAK
12 : 15 To 13 : 00	French Bread MI	Fermentation Dough KP	Prepare Chicken Filling & KP	Purchase & Costing KKD	Fermentation Dough SMM
13 : 00 To 13 : 45	Raisin Bread MI	Cheese Bun KP	Prepare Meat Roll KP	English NC	Conduct final mould & final proof SMM
13 : 45 To 14 : 30	Bake Bread MI	Fruit Bun KP	Do KP	Culture & Heritage NC	Prepare Brioche Bun SMM

12.03.2023
 Mohammad Mainul Islam
 Head of The Department
 Bakery & Pastry Production
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation
Head of the Department


 9.3.23
Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad MAINul Islam, KP= Kawsher Pervin, SMM= SK. Mohiuddin, NC= Naznin Chowdhury

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

WEEK NO: 2nd

COURSE CODE: NCC/BPP/110/2023

DATE: 12-03-2023 to 16-03-2023

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14 : 30 To 15 : 15	<u>Baking theory</u> Yeast MI	English NC	<u>Practical demonstration</u> Produce Yeast Dough KP	Film show SMM	English NC
15 : 15 To 16 : 00	<u>Practical demonstration</u> Yeast Dough MI	<u>Practical demonstration</u> Yeast Dough KP	Fermentation Dough KP	Purchase & Costing KKD	<u>Practical demonstration</u> Produce Yeast Dough SMM
16 : 00 TO 16 : 15	BREAK	BREAK	BREAK	BREAK	BREAK
16 : 15 To 17 : 00	French Bread MI	Fermentation Dough KP	Prepare Chicken Filling KP	Purchase & Costing KKD	Fermentation Dough SMM
17 : 00 To 17 : 45	Raisin Bread MI	Cheese Bun KP	Prepare Meat Roll KP	English NC	Conduct final mould & final proof SMM
17 : 45 TO 18 : 00	BREAK	BREAK	BREAK	BREAK	BREAK
18 : 00 To 18 : 45	Bake Bread MI	Fruit Bun KP	Do KP	Culture & Heritage NC	Prepare Brioche Bun SMM

29.03.2023
Mohammad Mainul Islam
 Head of The Department
 Bakery & Pastry Production
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

9.3.23
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad MAInul Islam, KP= Kawsher Pervin, SMM= SK. Mohiuddin, NC= Most.Naznin Chowdhury

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Professional Baking Course

WEEK NO: 10th

COURSE CODE: PBC-07/2023

DATE: 12-03-2023 to 16-03-2023

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
08:30 To 09:15	<u>Practical demonstration</u> Produce Yeast Dough KP	<u>Practical demonstration</u> Produce Yeast Dough SMM		<u>Practical demonstration</u> Produce Bread dough (French Bread) KP	
09:15 To 10:00	Fermentation Dough KP	Fermentation Dough SMM		Fermentation Dough KP	
10:00 TO 10:10	BREAK	BREAK		BREAK	
10:10 To 10:55	Prepare Chicken Filling KP	Conduct final mould & final proof SMM		Conduct final mould & final proof KP	
10:55 To 11:40	Prepare Meat Roll KP	Bake Toast Biscuits SMM		Bake Bread KP	
11:40 TO 11:45	BREAK	BREAK		BREAK	
11:45 To 12:30	Prepare Chicken Bun KP	English X SN		English SN	

12.03.2023
 Mohammad Mainul Islam
 Head of The Department
 Bakery & Pastry Production
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation
Head of the Department

Shaker Hussain
 9.3.23
Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad MAINul Islam, SN = Samina Naushin, KP= Kawsher Pervin, SMM= SK. Mohiuddin

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-135/2023

WEEK NO.: 2nd
 DATE: 12-03-2023 to 16-03-2023

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 To	English	Introduction to Travel Agency and Tour Operations	Introduction to Front Office & Secreterial Operations	Ten commandments	Review
10 : 20 To	Who is waiter? FK	Do MA	Do ZK	Mise-en-Place TH	English FK
11 : 10 To	Attributes of a Waiter SPC	Kitchen Organization MA	English ZK	Personal Hygiene/Work Hygiene TH	Restaurant Organization FK
11 : 20 To	BREAK				
12 : 10 To	BREAK				
12 : 40 To	Practical Plate Carrying SPC	Practical Plate Carrying SPC	Practical Plate Carrying FK	Practical Plate Carrying FK	Practical Review SPC
13 : 30 To	Do SPC	Do SPC	Do FK	Do FK	Do SPC
13 : 30 To	BREAK				
14 : 20 To	BREAK				

ZK – Zahanara Khanam
 MA - S. M. Mujahidul Alam
 FK – Khan Mohammad Faizul Karim
 SPC – Supratic Chakma
 TH – Tanni Howlader


 Khan Md. Faizul Karim
 Senior Training Officer (Deputy Manager)
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation
 Head of the Department


 9.3.23
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

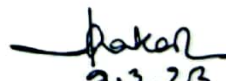
NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-136/2023

WEEK NO.: 2nd
 DATE: 12-03-2023 to 16-03-2023

HOOR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
14 : 30 To	English	Introduction to Travel Agency and Tour Operations	Introduction to Front Office & Secreterial Operations	Ten commandments	Review
15 : 15 To	FK	MA	ZK	TH	FK
15 : 15 To	Who is waiter?	Do	Do	Mise-en-Place	English
16 : 00 To	SPC	MA	ZK	TH	FK
16 : 00 TO 16 : 15 BREAK					
16 : 15 To	Attributes of a Waiter	Kitchen Organization	English	Personal Hygiene/Work Hygiene	Restaurant Organization
17 : 00 To	SPC	SPC	FK	FK	SPC
17 : 00 TO 17 : 15 BREAK					
17 : 15 To	<u>Practical</u> Plate Carrying	<u>Practical</u> Plate Carrying	<u>Practical</u> Plate Carrying	<u>Practical</u> Plate Carrying	<u>Practical</u> Review
18 : 00 To	SPC	SPC	FK	FK	SPC
18 : 00 To	Do	Do	Do	Do	Do
18 : 45 To	SPC	SPC	FK	FK	SPC

ZK – Zahanara Khanam
 MA - S. M. Mujahidul Alam
 FK – Khan Mohammad Faizul Karim
 SPC – Supratic Chakma
 TH – Tanni Hlowlader


 Md. Faizul Karim
 Senior Training Officer (Deputy Manager)
 Food & Beverage Service
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation


 3.3.23
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, BIR UTTAM A K KHANDKAR ROAD
 MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

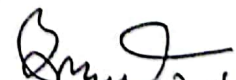
NAME OF THE COURSE: National Certificate Course in Housekeeping & Laundry Ops.
 COURSE CODE: NCC-HKL-115/2022

WEEK NO: 2nd

DATE: 12-03-2023 to 16-03-2023

HOUR	SUNDAY 12-03-2023	MONDAY 13-03-2023	TUESDAY 14-03-2023	WEDNESDAY 15-03-2023	THURSDAY 16-03-2023
09 : 30 to 10 : 15	Organization Chart of the HK Dept. of a Large Hotel MFZ	Types of Linen MFZ	Identification of Cleaning Equipment MFZ	Cleaning Agent MFZ	Types of Room MFZ
10 : 15 to 11 : 00	Organization Chart of the HK Dept. of a Small Hotel MFZ	Area & Covers of Linen MFZ	Furniture Polish KS	Do MFZ	Do MFZ
10 : 00 TO 10 : 15 BREAK					
11 : 15 to 12 : 00	English. SN	Organization Chart of a Large Hotel KS	English. SN	Culture & Heritage SN	Furniture Polish KS
12 : 00 to 12 : 45	Hotel & Housekeeping Terminology KS	Do KS	Use & Storage of Cleaning Agents MFZ	Types of Cleaning KS	Do KS
12 : 45 TO 13 : 00 BREAK					
13 : 00 to 13 : 45	Do KS	Organization Chart of a Small Hotel KS	DO MFZ	Process of Cleaning KS	Film Show & Discussion "Personal Hygiene" SMM

MNZ = Md. Nuruzzaman Khan KS= Khairunnahar Salma
 SN = Samina Naushin
 MFZ= Md. Farukuzzaman ,
 SMM= Shaikh Mohiuddin Mia
 NC = Naznin Chowdhury


 Head of the Department
 02.06.22


 Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NC = Naznin Chowdhury