

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

WEEK NO.: 14th

COURSE CODE: DHM-31/2022 (Semester-3).

DATE: 09-04-2023 to 13-04-2023.

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 To 09 : 55	Computer Operation TH	Sales & Marketing SB	Hotel Accounting ZK	Maintenance Studies Engr. SCD	Computer Operation TH
09 : 55 To 10 : 40	Do TH	Do SB	Do ZK	Do Engr. SCD	Do TH
10 : 40 TO 10 : 55 BREAK BREAK BREAK					
10 : 55 To 11 : 40	Food Costing ZK	Culinary French ZK	Food Costing ZK	Culinary French ZK	Review ZK
11 : 40 To 12 : 25	Supervisory Management FK	Accommodation Service ZK	English SN	Bar & Beverage KSG	Tourism Management MA
12 : 25 To 13 : 10	Do FK	DO ZK	Do SN	Do KSG	Do MA

KSG = Khandkar Sazzadul Gani
 ZK= Zahanara Khanam
 MB= Mubasshera Begum
 FK = Faizul Karim
 MA= S. M. Mujahidul Alam
 SN= Samina Naushin
 SB= Md. Sabbir Bhuiyan
 Engr. SCD= Sumon Chanda Dhar
 TH = Tanni Howlader

Z Khanam
 04/04/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
 04/04/2023
Manager Training (Acting)

Shaker Hussain
 4.4.23
Principal

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

WEEK NO.: 14th

COURSE CODE: DHM-32/2022 (Semester-3).

DATE: 09-04-2023 to 13-04-2023.

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To 14 : 15	Computer Operation TH	Accommodation Service ZK	Hotel Accounting ZK	Bar & Beverage KSG	Computer Operation TH
14 : 15 To 15 : 00	Do TH	DO ZK	Do ZK	Do KSG	Do TH
15 : 00 TO 15 : 30 BREAK					
15 : 30 To 16 : 15	Food Costing ZK	Culinary French ZK	Food Costing ZK	Culinary French ZK	Review ZK
16 : 15 To 17 : 00	Supervisory Management FK	Sales & Marketing SB	English SN	Maintenance Studies Engr. SCD	Tourism Management MA
17 : 00 to 17 : 45	Do FK	Do SB	Do SN	Do Engr. SCD	Do MA

KSG = Khandkar Sazzadul Gani
 ZK = Zahanara Khanam
 MB = Mubasshera Begum
 FK = Faizul Karim
 MA = S. M. Mujahidul Alam
 SN = Samina Naushin
 SB = Md. Subbir Bhuiyan
 Engr. SCD = Sumon Chanda Dhar
 TH = Tannil Howlader

Z Khanam
09/04/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
04/04/2023
Manager Training (Acting)

Shaker Hussain
4.4.23
Principal

Shaker Hussain
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Diploma in Hotel Management.

WEEK NO.: 14th

COURSE CODE: DHM-34/2023 (Semester-I).

DATE: 09-04-2023 to 13-04-2023.

HOOR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To 14 : 15	Linen Room layout & Function MFZ	Method of Payment Traveller's Cheque MK	Housekeeping Practical MNZ	English (HK) SN	English (FO) MB
14 : 15 To 15 : 00	Daily cleaning of hard floor MFZ	Do MK	Do MNZ	Front Office Practical Exam ZK	Job description of a laundry supervisor MFZ
15 : 00 TO 15 : 30 BREAK BREAK BREAK BREAK					
15 : 30 To 16 : 15	English (HK) SN	English (FO) MB	Culture & Heritage MA	Front Office Theory Review MK	Housekeeping Practical MNZ
16 : 15 To 17 : 00	Evening service in a guest room MNZ	Front Office Practical ZK	Organization chart of a Laundry MFZ	Do MK	Do MNZ
17 : 00 to 17 : 45	Do MNZ	Do ZK	Do MFZ	Do MK	Do MNZ

ZK- Zahanara Khanam
 MB- Mubasshera Begum
 MNZ- Md. Nuruzzaman Khan
 MK- Md. Kamruzzaman
 SN- Samina Naushin
 MFZ- Md. Farukuzzaman

ZKhanam
 04/04/2023
Course Co-ordinator
Zahanara Khanam
 Course Co-Ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
 04/04/2023
Manager Training (Acting)

Rakesh
 4.4.23
Principal

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (BANGLADESH TOURISM CORPORATION)
 83-88, BIR UTTAM A K KHANDKAR ROAD
 MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: **Diploma in Hotel Management.**
 COURSE CODE: **DHM-33/2023. (Semester I)**

WEEK NO.: **14th**
 DATE: **09-04-2023 to 13-04-2023.**

HOUR SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 To 09 : 55 Linen Room layout & Function MFZ	Front Office Practical ZK	Housekeeping Practical MNZ	English (HK) SN	English (FO) MB
09 : 55 To 10 : 40 Daily cleaning of hard floor MFZ	Do ZK	Do MNZ	Front Office Practical Exam ZK	Job description of a laundry supervisor MFZ
10 : 40 TO 10 : 55 BREAK				
10 : 55 To 11 : 40 English (HK) SN	English (FO) MB	Culture & Heritage MA	Front Office Theory Review MK	Housekeeping Practical MNZ
11 : 40 To 12 : 25 Evening service in a guest room MNZ	Method of Payment Traveller's Cheque MK	Organization chart of a Laundry MFZ	Do MK	Do MNZ
12 : 25 To 13 : 10 Do MNZ	Do MK	Do MFZ	Do MK	Do MNZ

ZK- Zahanara Khanam
 MB- Mubasshera Begum
 MNZ- Md. Nuruzzaman Khan
 MK- Md. Kamruzzaman
 SN- Samina Naushin
 MFZ- Md. Farukuzzaman
 MA= S. M. Mujaahidul Alam

Zahanara Khanam
 09/04/2023
Course Co-ordinator
 Zahanara Khanam
 Course Co-ordinator
 Diploma in Hotel Management
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation, Dhaka

Mubasshera Begum
 04/04/2023
Manager Training (Acting)

Principal
 Shaker Hossain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Front Office & Secretarial Operations.

WEEK NO.: 6th

COURSE CODE: NCC-FO-122/2023

DATE: 09-04-2023 to 13-04-2023.

Hour	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09:10 To 09:55	Front Office Record ZK	Computer Operation TH	First Aid Dr. MRM	Simple Guide line for Handling guest, Mail & Messages MK	Practical Test - 01 MK
09:55 To 10:40	DO ZK	Do TH	Do Dr. MRM	Do MK	Do MK
10:40 TO 10:55		BREAK		BREAK	
10:55 To 11:40	Function List MK	Procedure for Dealing with V.I.P. MK	Culture & Heritage MB	English MB	English MB
11:40 To 12:25	Do MK	Do MK	Dealing with Physical Impaired Guests MK	Room Move Change Notification Slip ZK	Front Office Practical ZK
12:25 To 13:10	English MB	English MB	Do MK	DO ZK	DO ZK

Z Khanam
09/04/2023
Head of the Department

Mobashera Begum
04/04/2023
Manager Training (Acting)

Shaker
4.4.23
Principal

ZK = Zhanara Khanam
 MK = Md. Kamruzzaman
 VK = Faizul Karim
 MB = Mobashera Begum
 SM = Sheikh Mahiuddin Min
 TH = Tanni Hossain
 Dr. MRM = Dr. Mahinur Rahman Mahin

Zoharissa Khatun
 (Manager)
 Head of the Department
 NHT & TTI, Bangladesh Tourism Corporation
 Dhaka 1212, Dhaka

Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Paritani Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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(Bangladesh Tourism Corporation)
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WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Housekeeping & Laundry
COURSE CODE: NCC-HKL-116/2023

WEEK NO: 6th
DATE: 09-04-2023 to 13-04-2023

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 15 to 10 : 00	VIP Procedure MFZ	Introduction to Guest Security MFZ	Importance of Uniform MFZ	Forms, Reports & Lists in HK Dept. MFZ	Bed Making Practical Test- 01 MNZ
10 : 00 to 10 : 45	Do MFZ	Do MFZ	Do MFZ	Do MFZ	Do MNZ
10 : 45 TO 11 : 00 BREAK BREAK BREAK					
11 : 00 to 11 : 45	Servicing of a Guest Room KS	English. SN	Cleaning of a Check out room MNZ	English. SN	English. SN
11 : 45 to 12 : 30	Do KS	Culture & Heritage SN	Do MNZ	Bed Making Practical MNZ	First Aid Dr. MR
12 : 30 TO 12 : 45 BREAK BREAK BREAK					
12 : 45 to 13 : 30	Bed Making Practical KS	Servicing Bathrooms KS	Servicing of a Guest Room KS	Do MNZ	Film Show & Discussion "Guest Security" SMM

MNZ = Md. Nuruzzaman Khan
SN = Samina Naushin
MFZ = Md. Farukuzzaman,
SMM = Shaikh Mohiuddin Mia

Dr. MR = Dr. Mahinur Rahman
KS = Khairunnahar Salma

[Signature]
05.04.2023
Head of the Department
উপদেষ্টা
এক্সিকিউটিভ
ম্যানেজার
রাষ্ট্রপতি

Nobashera Begum
05.04.2023
Manager (Training) Adm

[Signature]
05.04.23
Principal
Shaker Hossain
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

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WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.

WEEK NO.: 6th.

COURSE CODE: NCC-FBP-155/2023.

DATE: 09-04-2023 to 13-04-2023.

HOOR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 To 09 : 55	Film Show & Discussion. SMM	English. MB	<u>Theory</u> Menu. SA	English. MB	<u>Theory</u> Fresh Fruit & Dried Fruits. MMH
09 : 55 To 10 : 40	English. MB	<u>Theory</u> Raising Agents. MKZ	Do SA	<u>Practical Demonstration</u> Crecy Soup. JB	<u>Practical Demonstration</u> Cream of Tomato Soup. SA
10 : 40 TO 10 : 55		BREAK		BREAK	
10 : 55 To 11 : 40	<u>Practical Demonstration</u> Curry Sauce. Chicken Kofta Curry. MKZ	<u>Practical Demonstration</u> Chicken & Vegetable Soup. SA	<u>Practical Demonstration</u> Cream of Asparagus Soup. MMH	Beef Stroganoff JB	Chicken Tetrizzini. SA
11 : 40 To 12 : 25	Nargishi Kofta. MKZ	Chicken Cocotte. SA	Sauté Chicken Mushroom. MMH	Parsley Potatoes. JB	Fondant Potatoes. SA
12 : 25 to 13 : 10	Vegetable Pillau. MKZ	Savoury Rice. SA	Vichy Carrot. MMH	Do JB	Do SA

Head of the Department

MB - Mubasshera Begum
SA - Sheuli Akter

Jaheda Begum
Head of the Department
Food Production
National Hotel & Tourism Training Institute

Manager (Training)

JB - Jaheda Begum
MMH - Mohammad Moinul Hossain

Acting Principal

MAH - Md. Anwar Hossain
MKZ - Md. Kamruzzaman
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
(Bangladesh Tourism Corporation)
83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1213.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Food & Beverage Production.
COURSE CODE: NCC-FBP-156/2023.

WEEK NO.: 6th.

DATE: 09-04-2023 to 13-04-2023.

Hour	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To 14 : 15	Film Show & Discussion. SMM	English. MB	Theory Menu. SA	English. MB	Theory Fresh Fruit & Dried Fruits. MMH
14 : 15 to 15 : 00	<u>Practical Demonstration</u> Curry Sauce. Chicken Kofta Curry. MKZ	<u>Theory</u> Raising Agents. MKZ	Do SA	<u>Practical Demonstration</u> Crecy Soup. JB	<u>Practical Demonstration</u> Cream of Tomato Soup. SA
15 : 00 TO 15 : 30 BREAK					
15 : 30 To 16 : 15	Nargishi Kofta. MKZ	<u>Practical Demonstration</u> Chicken & Vegetable Soup. SA	<u>Practical Demonstration</u> Cream of Asparagus Soup. MMH	Beef Stroganoff JB	Chicken Tetrazzini. SA
16 : 15 to 17 : 00	Vegetable Pillau. MKZ	Chicken Cocotte. SA	Sauté Chicken Mushroom. MMH	Parsley Potatoes. JB	Fondant Potatoes. SA
17 : 00 to 17 : 45	English. MB	Savoury Rice. SA	Vichy Carrot. MKZ	Do JB	Do SA

Head of the Department

MB - Mubasshera Begum
SA - Sheuli Akter

Jaheda Begum
Head of the Department
Food & Beverage Production
National Hotel & Tourism Training Institute

Manager (Training)

JB - Jaheda Begum
MMH - Mohammad Moinul Hossain

Acting Principal

MAH - Md. Anwar Hossain
MKZ - Shaker Hussain
Morikuzzaman

National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Professional Chef Course.

WEEK NO.: 14th.

COURSE CODE: PCC-31/2023.

DATE: 09-04-2023 to 13-04-2023.

HOOR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 To 09 : 55	English. MB		<u>Theory</u> Attributes. JB		<u>Practical Review</u> Salad/Cold Sauce. Mayonnaise/Vinaigrette Dressing. MKZ
09 : 55 To 10 : 40	<u>Practical Review</u> Sweet Corn Chicken Soup. MMH		Do JB		Chicken & Pineapple Salad. Russian Salad. MKZ
10 : 40 TO 10 : 55 BREAK BREAK BREAK					
10 : 55 To 11 : 40	Chicken with Vegetable. MMH		Staff Trainees Regulations. JB		Potato Salad. MKZ
11 : 40 To 12 : 25	Fried Chicken. MMH		<u>Practical</u> Plate Carrying, Placing. JB		Fresh Green Salad. MKZ
12 : 25 to 13 : 10	Fried Rice. MMH		Do JB		English. MB

Head of the Department

MB - Mubasshera Begum
SA - Sheuli Akter

Jaheda Begum
Head of the Department
National Hotel & Tourism Training Institute

Manager (Training)

JB - Jaheda Begum
MMH - Mohammad Moinul Hossain

Acting Principal

MAH - Md. Anwar Hossain
MKZ - Md. Kamruzzaman
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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83-88, BIR UTTAM A K KHANDKAR ROAD
MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: Professional Chef Course.
COURSE CODE: PCC-32/2023.

WEEK NO.: 14th.

DATE: 09-04-2023 to 13-04-2023.

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To 14 : 15	English. MB		<u>Theory</u> Attributes. JB		<u>Practical Review</u> Salad/Cold Sauce. Mayonnaise/Vinaigrette Dressing. MKZ
14 : 15 to 15 : 00	<u>Practical Review</u> Sweet Corn Chicken Soup. MMH		Do JB		Chicken & Pineapple Salad. Russian Salad. MKZ
15 : 00 TO 15 : 30 BREAK BREAK BREAK BREAK					
15 : 30 to 16 : 15	Chicken with Vegetable. MMH		Staff Trainees Regulations. JB		Potato Salad. MKZ
16 : 15 to 17 : 00	Fried Chicken. MMH		<u>Practical</u> Plate Carrying, Placing. JB		Fresh Green Salad. MKZ
17 : 00 to 17 : 45	Fried Rice. MMH		Do JB		English. MB

Sheuli Akter
05/04/2023
Head of the Department

MB - Mubasshera Begum
SA - Sheuli Akter

Mubasshera Begum
05/04/2023
Manager (Training)

JB - Jaheda Begum
MMH - Mohammad Moinul Hossain

Hussain
5.4.23
Acting Principal

MAH - Md. Anwar Hossain
MKZ - Md. Kamruzzaman

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WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Special Course on Food Hygiene & Sanitation.
 COURSE CODE: SCFHS-57/2023.

WEEK NO.: 01 - 03.

DATE: 07-04-2023 to 29-04-2023.

HOUR	FRIDAY 07-04-2023	SATURDAY 08-04-2023	FRIDAY 14-04-2023	SATURDAY 15-04-2023	FRIDAY 28-04-2023	SATURDAY 29-04-2023
09 : 30 To 10 : 20	HACCP. SMH	Food Hygiene & Nutrition. Dr. A H	Waste Management. MAH	Introduction to Food Hygiene. SA	Receiving & Preservation of Food Storage. MAH	Food Contamination & Temperature. JB
10 : 20 to 11 : 10	Do SMH	Do Dr. A H	Do MAH	Do SA	Checking a Delivery Rules of Storage. MAH	Do JB
11:10 to 11:30			BREAK		BREAK	
11 : 30 to 12 : 20	Do SMH	Food Poisoning. Food Spoilage & Germs. Dr. Leon	Food Preparation. MAH	Re-heating of Cooked Food. SA	Safe Cooking. MAH	Kitchen Hygiene. SS
12 : 20 to 13 : 10	Do SMH	Personal Hygiene. Dr. Leon	Do MAH	Do SA	Do MAH	Do SS

Jaheda Begum
 05/04/2023
Jaheda Begum
Head of the Department

Mobashera Begum
 05/04/2023
Manager (Training)

Shaker Hossain
 5.4.23
Acting Principal

JB
 SA
 Dr. A H
 Dr. Leon

Jaheda Begum
 Sheuli Akter
 Dr. Anupom Hossain, Consultant, National Sports
 Dr. Jhillur Rahman Leon, Child specialist, Farazy Hospital Ltd.

MAH
 SMH
 SS

Md. Anwar Hossain
 Sheikh Mehdi Hasan
 Sirajis Salekin, Operation Manager, Coffee World

Shaker Hossain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Short Course on Non-Alcoholic Beverage (20 hours).
COURSE CODE: SCNAB-10/2023.

WEEK NO.: 01st – 02nd.
DATE: 07-04-2023 to 15-04-2023.

HOUR	FRIDAY 07-04-2023	SATURDAY 08-04-2023	FRIDAY 14-04-2023	SATURDAY 15-04-2023
09 : 00 To 09 : 45	<u>Theory</u> Basics of Hot Beverage Preparation. MMH	<u>Theory</u> Basics of Cold Beverage Preparation. JB	<u>Theory</u> Beverage Costing. and Ingredients sourcing. SA	<u>Theory Test</u> MCQ and short question MKZ
09 : 45 To 10 : 30	<u>Theory</u> Basics of Beverage Preparation. MMH	<u>Theory</u> Basics of Cold Beverage Preparation. JB	<u>Theory</u> Beverage Costing. and Ingredients sourcing. SA	<u>Practical Test</u> Hot Beverage. MKZ
10 : 35 TO 10 : 45				
10 : 45 To 11 : 30	<u>Practical Demonstration</u> Hot Beverage. SA, MMH	<u>Practical Demonstration</u> Iced Beverage. (Coffee/ Non-coffee) JB, MKZ	<u>Practical Demonstration</u> Speciality Coffee. SA, MMH	<u>Practical Test</u> Cold Beverage (Iced coffee/ Chillers) JB, MKZ
11 : 30 to 12 : 15	<u>Practical Demonstration</u> Hot Beverage. SA, MMH	<u>Practical Demonstration</u> Cold Chillers (Coffee/ Non-coffee) JB, MKZ	<u>Practical Demonstration</u> Milk Shakes. SA, MMH	<u>Practical Test</u> Milk Shakes/ Floats JB, MKZ
12 : 15 to 13 : 00	<u>Practical Demonstration</u> Hot Beverage. SA, MMH	<u>Practical Demonstration</u> Floats. JB, MKZ	<u>Practical Demonstration</u> Iced Tea (Regular/ Sparkling). SA, MMH	<u>Practical Test</u> Iced Tea. JB, MKZ

Jaheda Begum
05/04/2023
Jaheda Begum
Head of the Department

Mobashera Begum
05/04/2023
Manager (Training)

Shaker Hossain
5.4.23
Acting Principal
Principal
National Hotel & Tourism Training Institute
Bangladesh Parjatan Corporation

JB - Jaheda Begum
MMH - Md. Moinul Hossain

SA - Sheuli Akter
MKZ - Md. Kamruzzaman

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1212

WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Travel Agency & Tour Operations.

COURSE CODE: NCC-TATO- 118/2023.

DATE: 09-04-2023 to 13-04-2023

WEEK NO: 06th

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 to 09 : 55	Travel Agency Terminology SH	Travel Agency Terminology SH	Class Test on: Travel Geography. MA	Introduction to GDS MA	Application of GDS MA
09 : 55 to 10 : 40	Do SH	Do SH	Do MA	Do MA	Do MA
10 : 55 to 11 : 40	Destination Analysis. SB	Tourism Product. MA	Do MA	English. SN	Tourist Attractions of Southern Region SB
11 : 40 to 12 : 25	Do SB	Do MA	Tourist Attractions of Northern Region SB	Tourist Attractions of Northern Region SB	Do SB
12 : 25 to 13 : 10	Do SB	English. SN	Do SB	Do SB	Do SB

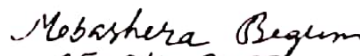
SH= Shaker Hussain, Principal

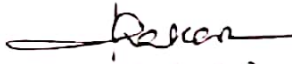
SN= Samina Naushin

MA = S. M. Mujahidul Alam

SB = Md. Sabbir Bhuiya


S. M. Mujahidul Alam
Head of Department
 Travel & Tourism
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation


Mobashera Begum
05.04.2023
Manager Training (Acting)


Shaker Hussain
Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
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 83-88, MOHAKHALI, DHAKA-1213

WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: "Diploma in Tourism & Hospitality Management"

WEEK NO = 14th

COURSE CODE: DTHM-05/2023 (1st semester)

DATE: 09-04-2023 to 13-04-2023

Hour	Sunday 09-04-2023	Monday 10-04-2023	Tuesday 11-04-2023	Wednesday 12-04-2023	Thursday 13-04-2023
13 : 30 to 14 : 15	Tourist Attractions of Northern Region. SB		English SN		Application of GDS MA
14 : 15 to 15 : 00	Do SB		Tourist Attractions of Northern Region. SB		DO MA
15:00 TO 15:30 BREAK					
15 : 30 to 16 : 15	Application of GDS MA		Do SB		Tourist Attractions of Central Region SB
16 : 15 to 17 : 00	DO MA		Application of GDS MA		DO SB
17 : 00 to 17 : 45	DO MA		DO MA		DO SB

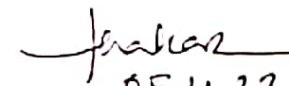
SH= Shaker Hussain, Principal
 SN= Samina Naushin
 MA = S. M. Mujahidul Alam
 SB = Md Sabbir Bhuiya



05.04.2023

S. M. Mujahidul Alam
 Head of the Department
 Travel & Tourism
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Mobashera Begum
 05.04.2023
 Manager Training (Acting)


 05.04.23
 Shaker Hussain
 Principal (NHTI)
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-135/2023

WEEK NO.: 6th
 DATE: 09-04-2023 to 13-04-2023

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
09 : 10 To	English	What is buffet? Waiter's role in buffet service	English	Preparing a Room Service Tray	English
09 : 55	FS	TH	FS	TH	FS
09 : 55 To	Sequence of Service	Advantages of Banquet	Condiments	Serving a Room Service Tray	First Aid
10 : 40	SPC	TH	FK	TH	Dr. Mahin
10 : 40 TO 10 : 55					
10 : 55 To	Menu Planning	Meal Experience	Film Show & Discussion	Staff Trainee's Regulation	Review
11 : 40	SPC	SPC	SMM	FK	FK
11 : 40 To	<u>Practical</u> Silver Service	<u>Practical</u> Silver Service	<u>Practical</u> Three Course Setup	<u>Practical</u> Plate Carrying, Placing & Clearing	Bar & Beverage
12 : 25	SPC	SPC	FK	FK	FK
12 : 25 To	Do	Do	Do	Do	Do
13 : 10	SPC	SPC	FK	FK	FK

FK – Khan Mohammad Faizul Karim
 SPC – Supratic Chakma
 TH – Tanni Howlader
 FS – Farhana Sultana

[Signature]
 Head of the department

Khan Md. Faizul Karim
 Senior Training Officer (Deputy Manager)
 Department of Food & Beverage Service
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

[Signature]
 06/04/2023
 Manager (Training)

[Signature]
 6.4.23
 Principal
Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
 BANGLADESH PARJATAN CORPORATION
 (Bangladesh Tourism Corporation)
 83-88, MOHAKHALI, DHAKA-1212.

WEEKLY TIME TABLE

NAME OF THE COURSE: National Certificate Course in Food & Beverage Service.
 COURSE CODE: NCC-FBS-136/2023

WEEK NO.: 6th
 DATE: 09-04-2023 to 13-04-2023

HOOR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To	English	What is buffet? Waiter's role in buffet service	English	Preparing a Room Service Tray	English
14 : 15	FS	TH	FS	TH	FS
14 : 15 To	Sequence of Service	Advantages of Banquet	Condiments	Serving a Room Service Tray	First Aid
165: 00	SPC	TH	FK	TH	Dr. Mahin
15 : 00 TO 15 : 30					
15 : 30 To	Menu Planning	Meal Experience	Film Show & Discussion	Staff Trainee's Regulation	Review
16 : 15	SPC	SPC	SMM	FK	FK
16 : 15 To	<u>Practical</u> Silver Service	<u>Practical</u> Silver Service	<u>Practical</u> Three Course Setup	<u>Practical</u> Plate Carrying, Placing & Clearing	Bar & Beverage
17 : 00	SPC	SPC	FK	FK	FK
17 : 00 To	Do	Do	Do	Do	Do
17 : 45	SPC	SPC	FK	FK	FK

FK – Khan Mohammad Faizul Karim
 SPC – Supratic Chakma
 TH – Tanni Howlader
 FS – Farhana Sultana

(Signature)
 06/04/2023
 Head of the Institute
 Senior Training Officer (Deputy Manager)
 Department of Food & Beverage Service
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

(Signature)
 06/04/2023
 Manager (Training)

(Signature)
 6.4.23
 Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: Professional Baking Course

WEEK NO: 14th

COURSE CODE: PBC-07/2023

DATE: 09-04-2023 to 13-04-2023

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
08 :30 To 09 :15	<u>Practical demonstration</u> Prepare Yeast Dough MI	<u>Practical demonstration</u> Cinnamon bun MI		<u>Practical demonstration</u> Produce Plain Cake Batter KP	
09 : 15 To 10 : 00	Do MI	Basket bun MI		Prepare Plain Cake KP	
10 :00 To 10 : 45	Forming Danish dough MI	Croissant MI		Prepare Pastry Cream KP	
10 : 45 To 11 :30	Laminate Danish dough MI	Do MI		Prepare Trifle Pudding KP	
11 :30 To 12 : 15	Do MI	English SN		English SN	

06.04.2023
Mohammad Mainul Islam
Head of the Department
 Bakery & Pastry Production
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Mobashera Begum
06.04.2023
Manager (Training)

Shaker Hussain
6.4.23
Principal
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad Mainul Islam, SN = Samina Naushin, KP= Kawsher Pervin

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (MORNING SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

WEEK NO: 6th

COURSE CODE: NCC/BPP/109/2023

DATE: 09-04-2023 to 13-04-2023

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
10 : 30 To 11 : 15	<u>Commodities</u> Milk & Milk Products MI	<u>Practical demonstration</u> Cinnamon bun SMM	<u>Practical demonstration</u> Prepare Sweet Dough KP	English FK	English FK
11 : 15 To 12 : 00	<u>Practical demonstration</u> Yeast Dough SMM	Basket bun SMM	Do KP	<u>Practical demonstration</u> Prepare Sandwich Bread MI	<u>Practical demonstration</u> Prepare Vanilla Sponge AA
12 : 00 To 12 : 45	Laminate Danish dough SMM	Croissant SMM	Prepare Lemon Filling KP	Do MI	Prepare Whipped Cream AA
12 : 45 To 13 : 30	Do SMM	English FK	Prepare Pastry Cream KP	Prepare Filling MI	Prepare Pastry Cream AA
13 : 30 To 14 : 15	Prepare Piped Biscuit SMM	Culture & Heritage FK	Prepare Lemon Tart & Fruit Tart KP	Chicken Sandwich MI	Prepare Lemon Cream Cake AA

06.04.2023
Mohammad Mainul Islam
Head of the Department
 Bakery & Pastry Production
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

06.04.2023
Maheshwari Begum
Manager (Training)

6.4.23
Shaker Hussain
Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad Mainul Islam, FK = Khan Faizul Karim, KP= Kawsher Pervin, SMM= SK. Mohiuddin, AA =Asad Ahmed

NATIONAL HOTEL & TOURISM TRAINING INSTITUTE
BANGLADESH PARJATAN CORPORATION
83-88, MOHAKHALI, DHAKA-1213
WEEKLY TIME TABLE (AFTERNOON SHIFT)

NAME OF THE COURSE: National Certificate Course in Bakery & pastry Production

WEEK NO: 6th

COURSE CODE: NCC/BPP/110/2023

DATE: 09-04-2023 to 13-04-2023

HOUR	SUNDAY 09-04-2023	MONDAY 10-04-2023	TUESDAY 11-04-2023	WEDNESDAY 12-04-2023	THURSDAY 13-04-2023
13 : 30 To 14 : 15	<u>Commodities</u> Milk & Milk Products MI	<u>Practical demonstration</u> Cinnamon bun SMM	<u>Practical demonstration</u> Prepare Sweet Dough KP	English FK	English FK
14 : 15 To 15 : 00	<u>Practical demonstration</u> Yeast Dough SMM	Basket bun SMM	Do KP	<u>Practical demonstration</u> Prepare Sandwich Bread MI	<u>Practical demonstration</u> Prepare Vanilla Sponge AA
15 : 00 TO 15 : 15	BREAK	BREAK	BREAK	BREAK	BREAK
15 : 15 To 16 : 00	Laminate Danish dough SMM	Croissant SMM	Prepare Lemon Filling KP	Do MI	Prepare Whipped Cream AA
16 : 00 To 16 : 45	Do SMM	English FK	Prepare Pastry Cream KP	Prepare Filling MI	Prepare Pastry Cream AA
16 : 45 TO 17 : 00	BREAK	BREAK	BREAK	BREAK	BREAK
17 : 00 To 17 : 45	Prepare Piped Biscuit SMM	Culture & Heritage FK	Prepare Lemon Tart & Fruit Tart KP	Chicken Sandwich MI	Prepare Lemon Cream Cake AA

06.04.2023
 Mohammad Mainul Islam
 Head of The Department
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

Mobashera Begum
 06.04.2023
 Manager (Training)

06.04.23
 Shaker Hussain
 Principal
 National Hotel & Tourism Training Institute
 Bangladesh Parjatan Corporation

MI = Mohammad Mainul Islam, FK = Khan Faizul Karim, KP= Kawsher Pervin, SMM= SK. Mohiuddin, AA =Asad Ahmed